

MINUTES of the meeting of the **HEALTH AND WELLBEING BOARD** held at 1.00 pm on 8 September 2016 at The Goddard Room, Spelthorne Borough Council Offices, Knowles Green, Staines upon Thames, TW18 1XB.

These minutes are subject to confirmation by the Committee at its meeting on Thursday, 8 December 2016.

Elected Members:

- * Mrs Helyn Clack (Co-Chairman)
- * Dr Andy Brooks
Councillor John Kingsbury
- * Mrs Clare Curran
Dr Elango Vijaykumar
Dr Charlotte Canniff
- * Dr David Eyre-Brook
- * Julie Fisher
- * Dr Claire Fuller
- * Dr Andy Whitfield
- * Mr Mel Few
Peter Gordon
Nicholas Ephgrave
- * Helen Atkinson
John Jory
- * Borough Councillor Peter Waddell
Ivor Duffy

*= In attendance

Substitutes:

Kate Scribbins

14/16 APOLOGIES FOR ABSENCE [Item 1]

Apologies for absence were received from Ivor Duffy, Charlotte Canniff, Nick Ephgrave, Dr Elango Vijaykumar, John Jory, John Kingsbury and Peter Gordon.

Kate Scribbins acted as substitute for Peter Gordon.

It was agreed that Peter Wadell be a new County Member of the Board. He was welcomed to his first meeting of the Board.

15/16 MINUTES OF PREVIOUS MEETING: 9 JUNE 2016 [Item 2]

An error found on the front page of the minutes was amended after which the minutes were approved as a true record of the meeting.

16/16 DECLARATIONS OF INTEREST [Item 3]

Peter Waddell declared a non pecuniary interest in that his work entailed provided training to GP services and the NHS.

17/16 QUESTIONS AND PETITIONS [Item 4]

There were none.

18/16 FORWARD PLAN [Item 5]

Witnesses:

Victoria Heald, Health and Wellbeing Programme Manager, Surrey County Council

Key points raised during discussion:

1. The Health and Wellbeing Programme Manager introduced the forward plan and asked members to note that the Health and Wellbeing Board Business meeting taking place on 6 October 2016 would be one hour longer.

Actions/further information to be provided:

None.

Resolved:

The Board noted and agreed the Forward Work Programme.

19/16 ACTION REVIEW [Item 6]

Witnesses:

Victoria Heald, Health and Wellbeing Programme Manager, Surrey County Council

Key points raised during discussion:

1. A20/15 - The Health and Wellbeing Programme Manager introduced the actions review and informed the Board of a recent meeting with the Health and Wellbeing Board Communications Sub-Group. A member of the Board expressed the importance of engaging with the Communications Sub-Group. It was stated that attendance at the sub group was essential to ensure coordination across all work streams. All HWB Members needed to reassure themselves that this was being done and so it was suggested that regular updates from the sub-group be requested.
2. The Board agreed to ensure they receive regular updates from the Health and Wellbeing Communications Sub-Group to show they are supported.

Actions/further information to be provided:

That regular updates be requested from the Health and Wellbeing Communications Sub-Group for inclusion on future Board agendas (**Action Ref: A16/16**).

Resolved:

The Health and Wellbeing Board noted the Forward Plan.

20/16 BOARD BUSINESS [Item 7]

Witnesses:

Victoria Heald, Health and Wellbeing Programme Manager, Surrey County Council

Key points raised during discussion:

1. The Health and Wellbeing Programme Manager informed the Board of an update to the Health and Wellbeing Board Terms of Reference which was tabled at the meeting. The Terms of Reference stated 'Identifying opportunities to work across organisational boundaries in arrangements where appropriate and integrated approaches.' The Board agreed to add the addition of 'This includes collaboration with local authorities and healthcare partners across the South'.
2. A letter to the Board from National Energy Action: Action for Warmer Homes was tabled. The letter was in reference to the success of Health and Wellbeing Boards in tackling cold-related ill health. The Board were informed that they had received the highest available rating in the report and that the final report would be circulated once it had been published.
3. The Board were informed that a letter had been sent to the Communities and Local Government Committee in response to a call for evidence into the financial sustainability of local authority adult social care and the quality of care provided. The letter set out the Surrey challenge of managing increased demands within tight financial constraints and would be circulated to Board members for their information.
4. The Board noted that a letter from the Police and Crime Commissioner would be discussed at a later meeting as police representatives were unable to attend the current meeting due to a prior arrangement.
5. The Board were informed of a letter received from a Surrey resident in regards to improving Access to Psychological Therapies (IAPT) service commissioned through Surrey & Borders Partnership Trust which raised particular concerns around IAPT's triage system as well as accessibility of certain services through IAPT. The letter had been replied to in that the North West Surrey Clinical Commissioning Group were obliged to investigate as the letter was also directed to Charlotte Canniff. Healthwatch had indicated that they would monitor North West Surrey's investigation. The final response would be shared with Board Members once completed.

Actions/further information to be provided:

1. To circulate the final report from National Energy Action: Action for Warmer Homes once published (**Action Ref A17/16**).
2. To circulate a response sent to the Communities and Local Government Select Committee in regards to managing increase in demands within tight financial constraints (**Action Ref: A18/16**).

3. That the Board be sent a copy of the final response to the resident who had written to the Board about Access to Psychological Therapies (IAPT) service (**Action Ref: A19/16**)

Resolved:

1. The Board noted and agreed the updated Terms of Reference subject to the amendment given in (1) above.

21/16 CASE STUDY - EPSOM INTEGRATION PROJECT [Item 8]

Peter Waddell arrived at the meeting at 1:35pm

Claire Curran arrived at the meeting at 1:44pm

Julie Fisher arrived at the meeting at 1.52pm

Witnesses:

Thirza Sawtell, Programme Director, Epsom Health and Care

Daniel Elkeles, Chief Executive, Epsom and St Helier University Hospital NHS Trust

Dr Mo Ali, Clinical Director, Epsom Health and Care

Sonya Sellar, Area Director, Mid Surrey

Key points raised during the discussion:

1. Claire Fuller introduced the case study and explained how the Epsom Integration Project had begun.
2. A presentation was delivered on what the residents of Surrey over 65 want and how they will strive to reach these expectations using a coordinated system of care which was demonstrated to the Board. It was shown that there has been positive feedback from Surrey residents over the Community Assessment and Diagnostic Unit which is for residents that have acute exacerbation or diagnostic uncertainty. The 'one team' ethos would reduce demand over the services and allow for a better experience from residents.
3. The Board were informed that providers involved in the Integrated Business Case were working together under one Consortium Agreement. This would help them hold each other to account for delivery of outcomes and make decisions about allocation of funding to meet outcomes. The Board were reassured that in using the integration structure, residents would no longer feel like they were jumping from one service to the next.
4. A discussion was had around the use of resources and risks in the integration project which was showed that resources were better utilised. There was no new money for the project which was funded from current budgets. The Trust had the financial risk but partner organisations bore the responsibility of providing other resources especially people.
5. The transfer of information was also discussed informing members that only appropriate information about patients was shared to keep confidential information secure. Work was still taking place around compatibility of computer systems in order that they could 'talk' to each other.

6. Currently this project was looking at services for over 65 year olds but it was hoped that this would be expanded to all ages next year.

Actions/further information to be provided:

None.

22/16 IMPROVING OLDER ADULTS' HEALTH AND WELLBEING PRIORITY STATUS UPDATE/ BETTER CARE FUND UPDATE [Item 9]

Witnesses:

Helen Atkinson, Strategic Director of Adult Social Care and Public Health, Surrey County Council

Jean Boddy, Area Director, Adult Social Care, Surrey County Council

Key points raised during the discussion:

1. The Strategic Director of Adult Social Care and Public Health introduced the item and gave members of the board an update on the Improving Older Adults' Health and Wellbeing Priority Status. Members were informed the progress of the priority status and what they are trying to achieve. A presentation was delivered which highlighted the collaboration and performance progress of the Joint Health and Wellbeing Strategy.
2. The Board praised the team for their achievements over the last six months although it was also described by a few Members that it felt like the council were running fast to stand still. It was discussed that there was no extra funding so there was a need to look at working smarter and doing more for less.
3. A member of the public reported that he had care twice a day and that these are different carers each time. He stated that changes to the charging policy would result in a 10% drop of income and therefore people would not be able to get out and live fulfilling lives. Therefore, from his perspective what was being spoken of by officers was not taking place on the ground. The Board recognised that there were problems particularly in rural areas and that whilst Surrey was considered affluent, not all residents were. Jean Boddy reported that the service was looking at doing a pilot scheme in Guildford and Waverley for domiciliary care.

Actions/further information to be provided:

To discuss further the potential for Health and Social Care Intergration Board having lay representatives (**Action Ref: A20/16**)

Resolved:

The Health and Wellbeing Board agreed to

1. note the progress made towards the outcomes of the Improving Older Adults' Health and Wellbeing priority of the Joint Health and Wellbeing Strategy;
2. note the Surrey Better Care Fund returns for quarter four 2015/16 and quarter one 2016/17;

3. endorse the next steps for this priority; and
4. receive an update on this priority in six months' time.

23/16 THE HEALTH AND WELLBEING OF YOUNG PEOPLE IN SURREY: THE INDEPENDENT ANNUAL REPORT OF THE DIRECTOR OF PUBLIC HEALTH, SURREY COUNTY COUNCIL 2015 - 2016 [Item 10]

Witnesses:

Helen Atkinson, Strategic Director of Adult Social Care & Public Health,
Surrey County Council

Julie George, Public Health Consultant, Surrey County Council

Key points raised during the discussion:

1. The Strategic Director of Adult Social Care & Public Health introduced the item and informed members of the key points of The Independent Annual Report. Members praised the report and showed concern for many of the facts included.
2. Members of the board were asked to consider where they can, in their individual organisations, to align their commissioning to help improve the outcomes of children and young people by implementing the recommendations in the report.
3. A question was raised over the opportunity to include in the report a section which looked into young mothers smoking. Officers highlighted that information regarding this was unreliable and that for now they wanted to concentrate on cases with more reliable data. A conversation raised from this in which it was highlighted that the main cause of young mothers smoking was peer pressure.
4. A members of the board suggested The Independent Annual Report be circulated to all local committee chairs to see if it could be included in their own agendas in which members agreed.

Actions/further information to be provided:

That all local committee chairs be offered the report for their local agendas.

Resolved:

The Health and Wellbeing Board agreed to

1. note the findings and recommendations of the report;
2. consider where they can, in their individual organisations, align their commissioning to help improve the outcomes of children and young people by implementing the recommendations in the report;
3. consider actions to address the recommendations of the Annual Public Health Report in the Health and Wellbeing Board Children's Priority and the Prevention Priority as appropriate; and
4. encourage the Children and Young People's Partnership Board to consider the implications of the recommendations for their joint commissioning strategy and future models of delivery.

24/16 IMPROVING CHILDREN'S HEALTH AND WELLBEING PRIORITY STATUS UPDATE [Item 11]

Witnesses:

Julie Fisher, Deputy Chief Executive and Strategic Director Children, Schools and Families, Surrey County Council

Key points raised during the discussion:

1. Julie Fisher introduced the report and explained to members that practice improvements were not consistent across the county and that the cultural changes were being worked on. It was highlighted that Ofsted had completed a monitoring visit last week and found morale amongst staff was quite high. It was noted that their next monitoring visit would be in January 2017. It was mentioned that caseloads were found to be higher in the East than the West and a number of actions were being put in place to manage that. Ofsted also reported that Surrey had a high number of inappropriate referrals which was why Early Help was intended to be in place by 5 October 2016.
2. A discussion was had around why it is important to make Early Years more identifiable by children and families and that information around the protection of children should be more prominent.
3. It was agreed by members that there would be a case study on the Safer Strategy at the Health and Wellbeing Board meeting on 8 December 2016.

Actions/further information to be provided:

1. That the Chairmen of each of Surrey's Local Committees be sent a copy of the Public Health Annual Report 2016 for possible consideration at a future meeting **(Action Ref: A21/16)**.
2. The Chairman requested a briefing on Beacon and what it does **(Action Ref: A22/16)**.

Resolved:

The Health and Wellbeing Board agreed to

1. note progress that has been made against the 'improving children's health and wellbeing' priority within the Joint Health and Wellbeing Strategy; and
2. receive a further update for the improving children's health and wellbeing priority in six months' time which will include approving the new Children and Young People's Partnership Joint Commissioning Strategy.

25/16 PUBLIC ENGAGEMENT SESSION [Item 12]

No additional questions were asked under this item.

26/16 DATE OF NEXT MEETING [Item 13]

The next public meeting will be held on 8 December 2016.

Meeting ended at: 3:50 PM

Chairman